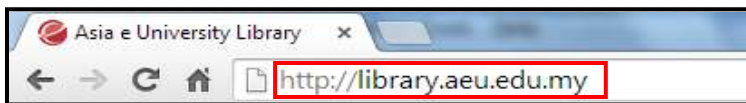


## GUIDE TO ACCESS AEU COLLECTIONS / DIGITAL LIBRARY



### STEP 1 :


Go to Library website URL:  
**http://library.aeu.edu.my**

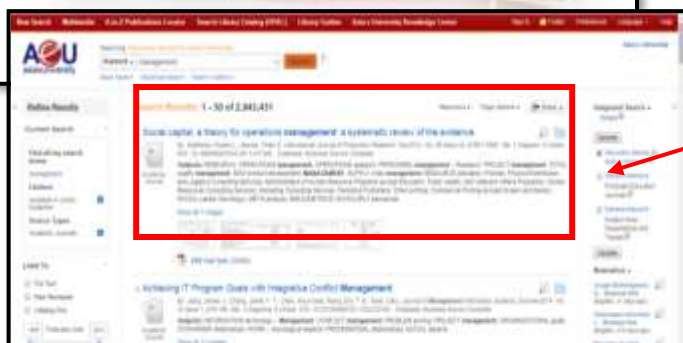


### STEP 2 :

**ONE Search** box helps to find books, journal articles and other publications in ONE search

### Example:

Type the keyword e.g. **MANAGEMENT** in the search box and then click the  button.



### STEP 3 :

Select and click at the title of the search results.



### STEP 4 :

Click at the  to access your article.



### STEP 5:

For student, use **MATRIC NUMBER** for and **IC/PASSPORT NUMBER** as password.  
For Staff, use **STAFF NUMBER** and **IC/PASSPORT NUMBER** as password.

### Example:

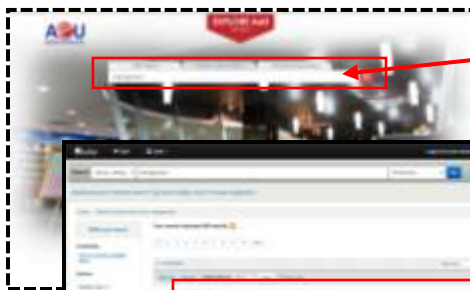
**Username: E20109180018**  
**Password: 900617055526**

## GUIDE TO USE OPAC / HOW TO SEARCH PRINTED BOOKS ?



### STEP 1 :


Go to Library website URL: <http://library.aeu.edu.my>

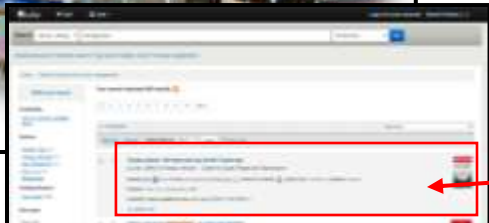


### STEP 2 :

**KOHA:** Library OPAC box helps to search library physical book.

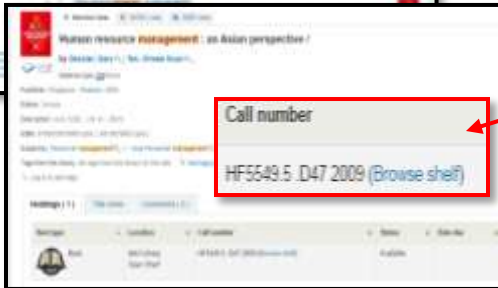
### Example:

Type the keyword e.g. **MANAGEMENT** in the search box and the click the  button.



### STEP 3 :

Select your book by clicking at the



### STEP 4 :

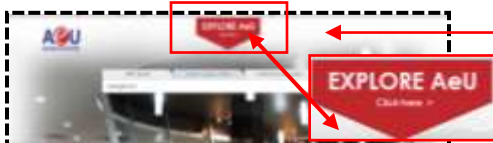
Details of the selected books. Note the call number of the book and go to the right shelves.

## GUIDE TO ACCESS AeU e-library SOURCES



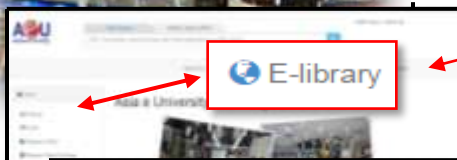
### STEP 1 :

Go to Library website URL: <http://library.aeu.edu.my>



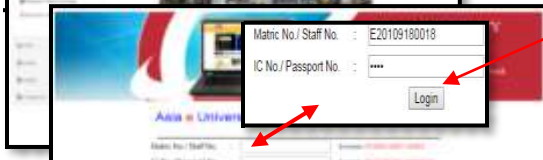
### STEP 2 :

Click at the **EXPLORE AeU**.



### STEP 3 :

Click at the **E-library**.

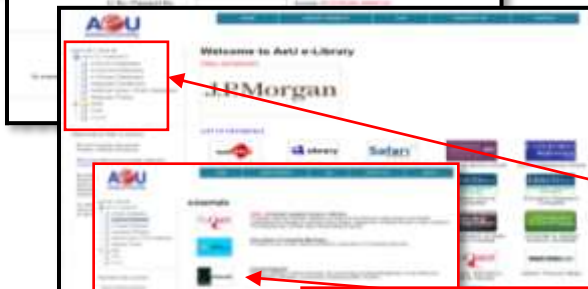


### STEP 4:

For student, use **MATRIC NUMBER** for and **IC/PASSPORT NUMBER** as password.  
For Staff, use **STAFF NUMBER** and **IC/PASSPORT NUMBER** as password.

### Example:

**Username:** E20109180018  
**Password:** 90061705526



### STEP 5:

Focus on the left side of the page. Under AeU e-Collection there are list of e-books, e-journal, etc.

- a. Select one of them.

Example: Click on **E-Journal Database**

- b. Select and click on the database you have chosen.

Example: **Emerald Database**

- c. You can start searching by fill in the search box with the keywords.

Example: **Management**

